

## **ABOUT THE RECRUIT TRAINING PROGRAM:**

The recruit academy is an in-house training program where members participate in the requisite requirements to seek certification as a State of Illinois “Basic Operations Firefighter.” Classes will be held from February 2025 through June 2025. Classroom and skill questions will be held on Monday and Wednesday from 8:00 am – 4:00 p.m. and generally from 8:00 a.m. – 12:00 p.m. on Friday. Students must meet the strict attendance, academic, psychomotor, and physical standards to complete this training program successfully.

This training program is a scholarship program, meaning students are not compensated during the BOF academy stage of the training program. The Fire District will provide the training class, books, personal protective equipment, and basic materials to the candidates selected for the program.

Upon successfully completing the BOF training program, recruits may be transitioned to part-time trainees, who will be compensated for their ride-along and in-service training.

Once candidates obtain their BOF and EMT-B certifications and have successfully completed their in-service training, they can serve as part-time firefighter/EMT’s working shifts, special events, and call-backs. As members demonstrate high proficiency and dedication, they may be assigned as “Apprentice Part-Time (APT)” members who work a traditional firefighter schedule as part of the shift and may earn valuable preference points during our full-time hiring process.

Recruit candidates who complete the BOF program but have not yet earned their EMT-B certification may be eligible to participate in our in-house EMT-B training program in the Fall.

## **HIRING REQUIREMENTS & PROCESS:**

This competitive testing process will measure candidates based on their written examination, oral interview, and qualifications.

**Applications Due:** Completed applications must be received by 3:00 p.m. on October 10<sup>th</sup>, 2025. An application must be received before the written exam can be taken online.

**Written Exam completed:** Applicants are required to take an online entrance examination. The online exam process will be open from 7:00 am on August 25<sup>th</sup>, 2025 until 3:00 pm on October 10<sup>th</sup>, 2025.

Follow the link below to register and take the examination with National Testing Network.

**<https://www.nationaltestingnetwork.com/publicsafetyjobs/index.cfm>**

***CHOOSE JOBS Job Class: FIREFIGHTER State: ILLINOIS***

***Elburn & Countryside Fire Protection District***

***Basic Operations Firefighter Recruit Candidate***

Failure to pass the written examination will result in disqualification from the hiring process.

**Oral Interview:** Interviews will be scheduled, and applicants will be notified via e-mail of their interview date and time.

## **RECRUIT PROGRAM ELIGIBILITY REQUIREMENTS:**

**Candidates must be committed to completing a physically and mentally rigorous training program or possess current Illinois Certifications for Firefighter / EMT.**

- \* **Age:** Applicants must have reached their 18<sup>th</sup> birthday by October 10<sup>th</sup>, 2025
- \* **Citizenship:** Must be a United States Citizen
- \* **Language:** Candidates must be able to speak, read, and write fluently in English.
- \* **Driver's License:** Applicant must have (and maintain) a valid driver's license. A copy of the license must be provided by the evening of orientation.
- \* **Education:** Applicants must provide proof of a High School Diploma / GED by no later than the date of their assigned oral interview (TBD).

### **Disqualifiers:**

- \* **Felony, Criminal Activity Disqualifiers:** No Felony or Criminal convictions, probation or supervision.
- \* **Driving Disqualifiers:** Failure to have and maintain a valid Illinois driver's license and good driving record.
- \* **Drug Use Disqualifiers:** Current use of illegal drugs/substances. Certain criminal drug convictions including but not limited to distribution of drugs, felony possession, etc.

## **PROGRAM ACCEPTANCE**

**Selection for conditional offers of program participation will be based on candidates successfully meeting the hiring process and scoring from the written examination, oral interview score, and successful completion of the below evaluations:**

**Background Checks:** This will be conducted upon acceptance of a conditional offer of acceptance into the training program. Candidates must fully cooperate with this process.

**Medical Physicals** Will be scheduled for candidates who clear the background testing. The medical testing will include a drug screen, hearing, vision, and comprehensive occupational physical evaluation by Fire District physicians.

**Upon acceptance into the training program, candidates must follow the established rules, adhere to all department policies and procedures, and continually maintain themselves in good standing for continued participation in the program.**