

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/14/2021

Date: September 14th, 2021

To: President & Trustees

From: Office Manager Pamela Hall

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	J. Armesy	M. Anderson	J. Cluchey	M. Hanson	M. Huneke
S. Flaherty	P. Hall	T. Hall				

Assistant Chief M. Hanson led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- No Comment

President's Report:

- No report

Attorney Comments:

- Attorney S. Flaherty informed the Board of Trustees that the ECFPD pension board granted the request to intervene in the J. McCafferty disability pension matter. The hearing is scheduled for October 18th, 2021 at 1:00 pm.
- Attorney S. Flaherty reviewed the COVID-19 protocol noting mandatory vaccinations or weekly testing by September 19th, 2021.
- Attorney S. Flaherty informed the Board of Trustees that the district was notified by the Kane County State's Attorney Office of outstanding tax objections and is planning on completing the process with a reserve fund defense.

Chief J. Cluchey Comments:

- a) Website & Domain Update
 - Chief J. Cluchey informed the Board of Trustees that he has not had the opportunity to complete the website process.
- b) Hurricane IDA Deployment
 - Chief J. Cluchey informed the Board of Trustees that there are 3 employees and one engine deployed to Louisiana. They are running calls and assisting with overhaul. The employees are paid portal to portal, 24 hours per day with overtime on their non-duty days. The district will be reimbursed at the same rate.
 - Chief Cluchey noted that the employees will be returning on September 19th and should arrive at the station in the early morning of September 20th, 2021.
- c) Open House; October 2, 2021 from 11 am – 2 pm
 - Chief J. Cluchey reminded the Board of Trustees that the district is hosting an open house at Station #1 on October 2, 2021 from 11:00 am – 2:00 pm. He noted that COVID-19 protocols will be followed with demonstrations outside, social distancing, mask requirements and limited access to the building.

Assistant Chief M. Hanson Comments:

- a) Incident Reporting
 - Assistant Chief M. Hanson presented the Board of Trustees with the incident report for their review. A copy has been placed on file.
- b) Updated COVID-19 protocols

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- Discussion was held in regards to the COVID-19 protocols noting that testing is available through Walgreens three days a week.
- Chief J. Cluchey noted that the district updated the general order and employees will be held accountable for non-compliance.
- Assistant Chief M. Hanson noted that the administration met with the union before the general order was sent out. He has met with each shift to explain the Governor's order.
- Attorney S. Flaherty stated that the district is not required to pay for COVID testing. He also noted that the district will possibly be ineligible for grants if we do not comply with the Governor's order.

Assistant Chief M. Huneke Comments:

- a) Operations Update
 - No report
- b) Fleet Maintenance Updates
 - Assistant Chief M. Huneke informed the Board of Trustees that the main cylinder seal is being replaced on the ladder truck.
 - He noted that the Fire Marshal's car is scheduled for build on October 4, 2021.
 - He also stated that the Assistant Chief Hanson's duty car has arrived. They will begin lettering it soon.
- c) Station Maintenance Updates
 - Assistant Chief M. Huneke informed the Board of Trustees that the sulfur smell in the water at Station #3 has been fixed. He also noted that an exhaust fan with a water issue has been scheduled for repair at Station #3.
 - Assistant Chief M. Huneke informed the Board of Trustees that two of the air conditioner units at Station #1 have been down for over 2 ½ months. After trying repeatedly to get the units repaired by a local contractor with no success, the district contracted a new company.
 - Assistant Chief M. Huneke noted that the new company, Brian & Sons, has been very responsive, worked the holiday weekend, found additional issues and had the units repaired in less than a week. He stated that service agreements have been signed with the new company.
 - Trustee T. Reynolds inquired about the leak in the EMS room at Station #1. Assistant Chief M. Huneke stated that the leak has been repaired but they are not positive that it is completely sealed. Additional tests need to be run to check.
 - Assistant Chief M. Huneke noted that the generator service agreements are done.
- d) Wooley Rd. Property
 - Assistant Chief M. Huneke informed the Board of Trustees that there have been several showings of the Wooley Rd. property. There have been a few interested parties. After the interested parties speak with the Village of Lily Lake, they lose interest. The district will be seeking feedback from the realtor.

Fire Marshal Comments:

- a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)
- Chief J. Cluchey reviewed the Fire Prevention Bureau report with the Board of Trustees. A copy has been placed on file.

CONSENT AGENDA

Consider any motions to remove any item from consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 4

- 1) Approve District Trustee Minutes for August 3rd, 2021
- 2) Approve Treasurers Report for August 2021

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- 3) Approve bills in the amount of \$211,702.34
- 4) Approve Payroll Report for August 2021

J. Armesy made a motion to approve consent agenda items #1 through #4. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

Committee Reports:

- 1) Foreign Fire Insurance (FFI) Board Report
 - No report
- 2) Pension Board Report
 - Assistant Chief M. Huneke informed the Board of Trustees that pension consolidation with the State of Illinois is still on track. He also noted that the pension fund will be retaining 6 months of operating funds.
 - Assistant Chief M. Hanson stated that the disability hearing for J. McCafferty will take place at Station #1 on October 18th, 2021, at 1:00 pm. He also noted the ECFPD Pension Board meeting is scheduled for October 18th, 2021 at 4:30 pm.

Old Business:

- 1) Any old business matters
 - None

New Business:

- 1) Travel Expense Approval; IL Fire Chiefs Conference
 - a) Motion to approve the travel expenses for IL Fire Chiefs Conference
- Chief Cluchey informed the Board of Trustees that Assistant Chief M. Hanson and Chief J. Cluchey are seeking approval to attend and for the travel expenses associated with the IL Fire Chiefs Conference and Exposition. The Board of Trustees agreed.

M. Anderson made a motion to approve the travel expenses for IL Fire Chiefs Conference and Exposition. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- 2) GEMT Intergovernmental Agreement No. 2021-22-04 with the Illinois Department of Healthcare and Family Services
 - a) Motion to approve IGA No. 2021-22-04 with the Illinois Department of Healthcare and Family Services
- Assistant Chief M. Hanson informed the Board of Trustees that the district needs to approve an intergovernmental agreement for the GEMT application with the State of Illinois. He noted that the GEMT allows for recouping the standard Medicaid amount by billing them for the difference. The district would yield more money on Medicaid through GEMT.

M. Anderson made a motion to approve GEMT Intergovernmental Agreement No. 2021-22-04 with the Illinois Department of Healthcare and Family Services. L. Engberg seconded the motion. It was voted on and approved.

- 3) Station #3 Loan

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a) Motion to approve fixed rate, consolidated loan for Station #3

- Chief Cluchey informed the Board of Trustees that the district has been shopping for better interest rates/loan options for Station #3. There initially was a valuation issue when the construction of Station #3 started that created the need for multiple loans. The district wishes to consolidate the loans into one.
- Chief J. Cluchey noted a lack of response from our current lender after a month of inquiring as to our options and rates. The administration then reached out to American Eagle Bank.
- Assistant Chief M. Huneke informed the Board of Trustees that within 48 hours, a response with options was given. He reviewed the options and recommended the Board of Trustees approve an eight year loan at 3.25% for the outstanding balance of \$1,290,000.00.
- Assistant Chief M. Huneke stated that the district wishes to establish a banking relationship with American Eagle Bank. He noted that once the current certificate of deposit (CD) is up for renewal at First Midwest Bank, the district would like to transfer the funds to American Eagle Bank and open a new certificate of deposit (CD). American Eagle Bank representative, Barry Kreczmer, suggests opening multiple CD's in six month increments on a tiered investment platform.

L. Engberg made a motion to approve a fixed rate, consolidated loan for Station #3 up to \$1,500,000.00 and to establish a banking relationship with American Eagle Bank. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

<u>4</u>	Ayes
<u>0</u>	Nays
<u>1</u>	Absent

- 4) Any other new business matters or consideration of items removed from consent agenda
- None

Good of the Organization:

- None

At 5:16 pm, L. Engberg made a motion to adjourn. J. Armesy seconded the motion. It was voted on and approved.

Respectfully Submitted,
Pamela C. Hall, Office Manager
Elburn & Countryside Fire Protection District