

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
07/12/2022

Date: August 2, 2022

To: President & Trustees

From: Merry Morris, Financial Specialist

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds M. Anderson A. Lee J. Cluchey L. Schopp M. Morris W. Thomas L. Herra

Fire Marshal Schopp led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- No comment

President's Comments:

- President Reynold stated that Trustee Anderson had comments. M. Anderson stated that the District had sent a letter to the Village of Elburn for a speed reduction study years ago, prior to when Chief Cluchey started. He would like to resurrect this issue.
- Attorney Thomas stated that village president Walter and John Nevenhoven had a meeting with IDOT to discuss this issue. Previous requests were made that didn't go anywhere. IDOT thought it wasn't necessary then.
- Chief Cluchey stated that if they believe it is getting traction, they will resubmit, and asked Trustee Anderson to get him the previous letter.
- President Reynolds stated that if the village gets serious we will send them a letter, and that the Board will support this.

Attorney Comments:

- None.

Chief J. Cluchey Comments:

a) Personnel Matters

- a. New date needed for the swearing-in ceremony for Lt. Suriano
- Chief Cluchey stated that K. Suriano's appointment to Lieutenant would be effective on Saturday, August 6, which is the beginning of the new pay cycle. Her swearing in will be at the next Board meeting on September 6, 2022.
- Chief Cluchey said that he reached out to Hampshire with an offer of assistance after their tough call. Yesterday they called and accepted. We sent an ambulance crew to cover their district on overtime.
- Chief Cluchey stated that he has an upcoming meeting with John Nevenhoven about impact fees.
- Chief Cluchey noted that when the Elburn Way plaques were put up today he appreciated it. He stated that it was moving.

b. National Night Out tonight

- Chief Cluchey stated that today is National Night Out in Campton Hills and Elburn. He also said that the CERT team would be at both locations, and that it seems to be going well.
- Chief Cluchey also informed the Trustees that the new ambulance approval keeps getting pushed back. He noted that President Reynolds signed an intent to purchase for \$319,798, and that we are looking at 18-24 months for delivery.
- Chief Cluchey informed the Trustees that since the month just ended, there will be no incident report tonight. He noted that they would have both months at the next Trustee meeting.
- Chief Cluchey told the trustees that it is fun to watch how some of these decisions end up on the street.

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Assistant Chief M. Huneke Comments:

- a) Operations updates
 - Chief Cluchey reported that we have all of the people in the right places. He informed the Board of Trustees that Julianna Contesso is going into an APT position.
- b) Fleet Maintenance Updates
 - Chief Cluchey stated that the truck is very close. He said the ladder testing was done now because it is due next month anyway. He stated that it needs to be tweaked.
 - Chief Cluchey reported that Engine 301 warranty work is done and it is back in service.
 - Chief Cluchey stated that we are evaluating the reserve engine, and that the plan is to look at what needs to be done, but to talk first before any repairs are done.
 - President Reynolds asked when the ladder truck will come back. Chief Cluchey stated that he knows it is the hope to have it back for Elburn Days, but we are not doing the work, so he can't guarantee anything.
- c) Station Maintenance Updates
 - Chief Cluchey stated that the overhead doors now have writing on them.

Fire Marshal Comments:

- a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)
- Fire Marshal L. Schopp reviewed the Fire Prevention Bureau report with the Board of Trustees. A copy has been placed on file.
- Fire Marshal Schopp informed the Trustees that she is getting tons of solar plans, and that it seems to be really blowing up. She also mentioned the new Knight Club Nutrition location, and stated that Richard Electronics office space will be remodeled. They will be storing lithium iron batteries there, so need the sprinklers re-evaluated.
- Trustee A. Lee asked Fire Marshal Schopp if she had seen any lithium ion batteries going into residential homes. She replied no.
- Trustee Reynolds asked Fire Marshal Schopp what the red thing on the floor in her office is. She informed the Trustees that it is a fog machine for training and public education.

CONSENT AGENDA

Consider any motions to remove any item from consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 4

- 1) Approve District Trustee Minutes for July 12th, 2022
- 2) Approve Treasurers Report for July 2022
- 3) Approve the July bills in the amount of \$919,799.98
- 4) Approve Payroll Report for July 2022

Trustee Reynolds asked about the money going to American Eagle Bank. Chief Cluchey explained that it was previously approved, and now we are just moving the money.

M. Anderson made a motion to approve consent agenda items #1 through #4. A. Lee seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
2 Absent

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Committee Reports:

- 1) Foreign Fire Insurance (FFI) Board Report
 - No report
- 2) Pension Board Report
 - No report

Old Business:

- No old business matters.

New Business:

- 1) Tax Objection Settlement
 - a) Possible action on tax objection settlement
 - Chief Cluchey stated that Attorney Flaherty talked about this last month, and that it needed to be ratified tonight.

Trustee A.Lee made a motion to accept settlement proposal by Attorney Flaherty. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
2 Absent

- 2) SCBA replacement Commitment. Consider a motion to commit to the purchase of MSA SCBA's. Final purchase contingent upon final pricing from our vendor and HGAC Cooperative purchase consortium bid and Board acceptance at a future meeting.
 - Chief Cluchey stated that we are waiting for a fire grant, but they haven't released even one yet. The air packs are running out of life in December, January, and February. Chief Cluchey wants to do a SCBA replacement agreement in which we will commit to buying, but not yet purchase.
 - Chief Cluchey informed the Trustees that he wants to purchase from MSA. He stated that they are the exclusive provider in this area. He also noted that the cylinders take 10-12 weeks.
 - Chief Cluchey stated that it would cost \$431,630 to order everything we put in on the grant request. He stated that we must get the cylinders.
 - Attorney Thomas stated that he was ok with a motion to commit to purchase, subject to final agreement.
 - Chief Cluchey stated that he does not want to order before we get the grant because it could disqualify us if it looks like we had already purchased.

Trustee A.Lee made a motion to commit to purchasing SCBA equipment subject to a final agreement. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
2 Absent

- 3) Consider a motion to approve the purchase of Hurst Extrication Purchase, price not to exceed \$36,000.
 - Chief Cluchey stated that he is asking to do this, but that it may not be done until the next meeting. Chief Cluchey stated that we need to create a handshake agreement to get it in the queue, and there are only 2 providers that can bid this brand.
 - Trustee Anderson asked if we trade in the old equipment. Chief Cluchey replied that we donate it or hand it down to other rigs.

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M. Anderson made a motion to approve the purchase of the Hurst Extrication equipment from the lowest responsible bidder not to exceed \$40,000. A. Lee seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
2 Absent

- 4) Any other new business matters or consideration of items removed from the consent agenda
- Chief Cluchey informed the Board of Trustees that we are getting more and more lift assists. He stated that there is one lady trying to schedule us because she doesn't have insurance coverage for it. He asked the Trustees if we find it is becoming problematic, can we working through counsel try to find a remedy. The majority of our lift assists are for two people. It is becoming problematic.
 - Attorney Thomas asked what Attorney Flaherty said previously. Chief Cluchey replied not a lot.
 - Chief Cluchey asked the Trustees if they are alright with us looking into it.
 - Trustee Anderson asked why they can't call a non-emergency service?
 - Chief Cluchey stated he would like to address the non-emergent calls right now. He stated he would look into it further, and that it is not amount money, it's about service. He said no action was needed, just discussion and looking into it.
 - The Trustees indicated they were alright with looking into it.

At 5:16 pm, M. Anderson made a motion to adjourn. A. Lee seconded the motion. It was voted on and approved.

Respectfully Submitted,
Merry Morris, Financial Specialist
Elburn & Countryside Fire Protection District