

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/06/2022

Date: September 6, 2022

To: President & Trustees

From: Merry Morris, Financial Specialist

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	M. Anderson	J. Armesy	L. Engberg	J. Cluchey	M. Hanson	M. Huneke
L. Schopp	M. Morris	S. Flaherty	L. Herra			

Fire Chief J. Cluchey led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- No comment

President's Comments:

- No report.

Attorney Comments:

- Attorney Flaherty stated that the tax objection has been settled.
- Attorney Flaherty also commented that he saw from the notes of the last meeting that lift assists were discussed. He noted that some Boards have adopted ordinances for it. He said he wouldn't want to go to court for it, but some have passed a fine for excessive use. Chief Cluchey asked if Attorney Flaherty would be willing to attend a meeting with legislators to propose legislation. Attorney Flaherty said he would. He also stated that others are charging the patient or facilities for it. Those with home rule can do it.
- Chief Cluchey stated that he would try to find a senator and a representative for a meeting on lift assists.

Chief J. Cluchey Comments:

- a) Personnel Matters
 - Chief Cluchey stated that POC Mike Horner accepted a full time position with Bristol-Kendall, so would be stepping down from his APT position and remaining on in a SPT capacity. He also commented that the APT position will be filled with someone else.
 - Chief Cluchey informed the Trustees that we have issued two single day suspensions. One is for a safety violation, and one for leadership/stewardship. These will be used over two separate pay periods to try to avoid using overtime to fill positions. Conversation ensued about how a radio was lost, and Chief Cluchey stated that we don't know. The GPS was off, so we couldn't track it.

Assistant Chief M. Hanson Comments:

- a) Incident Reporting
 - Assistant Chief Hanson stated that this report contains both July and August on two different reports. He said that things are going well with responses.
 - Trustee Armesy asked with how many EMS calls come out of Station 2, would it be beneficial to have two ambulances there?
 - Assistant Chief Hanson responded that it is definitely something we are looking at, but that we would put an ambulance in service at Station one first.
 - Chief Cluchey commented that more important would be the location for another ambulance. He feels Route 47 and Main Street Road would be a good location for another ambulance to serve the southern part of the District.
 - Assistant Chief Huneke stated that there may be something available near 47 & Main Street by the township building, but cost may be an issue.
 - Chief Cluchey reiterated that ideally it would be best to be at 47 & Main to hit many different directions.

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/06/2022

Assistant Chief M. Huneke Comments:

- a) Operations updates
 - Assistant Chief Huneke reported that numbers for overtime are down now, and we still have two people off long term on Workers' Comp.
 - Trustee Reynolds asked how those people are doing? Chief Cluchey responded well, by all reports
 - Assistant Chief Huneke informed the Trustees that we should hear something by the end of next week.
- b) Fleet Maintenance Updates
 - Assistant Chief Huneke informed the Trustees that everything we wrote up for the new engine was corrected except for an issue on one seat. The wrong one was sent, so we are waiting on the correct one.
 - Assistant Chief Huneke also stated that the lift on the ladder truck is being worked on.
 - Assistant Chief Huneke reported that vehicle #1019, the 2012 Alexis, is being serviced. When it is done, it will be swapped out for #1004 engine. There will be a couple of weeks we will be running reserve engines.
 - Assistant Chief Huneke also informed the Trustees that the Tender will be back on September 19.
- c) Station Maintenance Updates
 - Assistant Chief Huneke reminded the Trustees that there was a leak found at Station 1, and noted that there will be repairs starting shortly in multiple areas of the station.

Fire Marshal Comments:

- a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)
- Fire Marshal L. Schopp reviewed the Fire Prevention Bureau report with the Board of Trustees. A copy has been placed on file.
- Chief Cluchey informed the Trustees that there is a developer that wants to put in a solar farm at Route 47 & Keslinger.
- Chief Cluchey asked Attorney Flaherty if there is anything we can do with permits for lithium ion batteries.
- Attorney Flaherty responded that there is legislation in the works for this. He stated that he can send documents to Fire Marshal Schopp on it.
- Chief Cluchey stated that he would like to require a permit with documentation.

CONSENT AGENDA

Consider any motions to remove any item from consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 4

- 1) Approve District Trustee Minutes for August 2, 2022
- 2) Approve Treasurers Report for August 2022
- 3) Approve the July bills in the amount of \$131,561.49
- 4) Approve Payroll Report for August 2022

Trustee Armesy asked about the preventative maintenance on 1027, and asked if that is a preventative maintenance contract. Assistant Chief Huneke stated that it was not, but that it was just an oil change and preventative maintenance.

Trustee Armesy also asked about the hose replaced to the fuel pump. Assistant Chief Huneke said that they were 20 years old and needed to be replaced.

M. Anderson made a motion to approve consent agenda items #1 through #4. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/06/2022

Roll Call Vote

4 Ayes
0 Nays
1 Absent

Committee Reports:

- 1) Foreign Fire Insurance (FFI) Board Report
 - No report
- 2) Pension Board Report
 - No report

Old Business:

- 1) Impact Fee Discussion
 - Assistant Chief Huneke stated that there would be no action required now, but that the Trustees will see it next month with a motion.
 - Chief Cluchey informed the Trustees that there is a meeting at the Village of Elburn after the swearing in tonight to discuss why it is important to make a change. He said that next we will go to Campton Hills. A question was asked about going to the County next, and Attorney Flaherty explained that the County doesn't have any authority on this.
 - Attorney Flaherty stated that last month there was discussion on a speed study. The Village of Elburn has said that no action is needed. IDOT did a study, and the results should be available soon.

New Business:

- 1) Capitalization Land Policy
 - a) Motion to approve a capitalization land policy
- Chief Cluchey stated that the auditors are recommendation that we change the threshold on Land Capitalization to \$1.00. He is recommending that we approve changing the threshold to what the auditors want.

M. Anderson made a motion to approve changing the threshold on Land Capitalization to \$1.00. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- 2) Proposed 115 plan Resolution #2022-R-05; Retirement Healthcare Funding Plan
 - a) Motion to approve Resolution #2022-R-05; Retirement Healthcare Funding Plan
- Assistant Chief Huneke informed the Trustees that all of the documents they received in their packets are for this. He stated that the employees can contribute tax free, it grows tax free, and the money comes out tax free. He stated that Attorney Flaherty's office created these documents.
- Attorney Flaherty stated that his office did not create the documents. He said that he has looked through them, and that there is a lot of paperwork here and it contains a lot of mumbo jumbo. Attorney Flaherty asked if this is replacing the 457b?
- Assistant Chief Huneke said it is not replacing the 457b, but is in addition to it. He stated that we are not currently seeking funding from the District. It is employee funded, and discussion ensued on how it works. Assistant Chief Huneke said that we are just seeking to establish a program right now.
- Trustee Reynolds asked if the District has any responsibility?
- Attorney Flaherty stated that we are just agreeing to offer the program. He stated that the employees can come back later and ask for a 2% contribution from the District, for example.
- Chief Cluchey stated that if that happens, you can bargain with the 3% 457b match.

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/06/2022

- Trustee Armesy asked if we can set a limit on District contributions if they come back and want a contribution.
- Trustee Reynolds stated that right now it costs us nothing.
- Chief Cluchey stated that if you make a motion to accept it, you can address it later based on a review by the attorney.
- Assistant Chief Huneke explained that the contributions would be broken out into job classifications.

J. Armesy made a motion to approve the Proposed 115 plan Resolution #2022-R-05; Retirement Healthcare Funding Plan. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- 3) Purchase of Hurst Extrication Equipment
- a) Motion to approve the purchase of Hurst Extrication Equipment with the price not to exceed \$36,000.00
- Chief Cluchey reported that this was put out for 2 bids. Air One was one of them. The other bidder would not bid on the same equipment, so he is seeking to purchase from Air One in amount not to exceed \$36,000.

M. Anderson made a motion to approve the purchase of Hurst Extrication Equipment in an amount not to exceed \$36,000. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- 4) Motorola Radio Communication Equipment
- a) Motion to approve purchase of Motorola Radio Communication Equipment in the amount of \$7,284.81
- Chief Cluchey stated that the problem with radios is that once you buy them, they are obsolete.
 - Trustee Armesy asked if this was to replace the lost radio, which the chiefs answered no.
 - Assistant Chief Huneke informed the Trustees that they would take approximately 24 weeks to receive.

L. Engberg made a motion to approve the purchase of Motorola Radio Communication Equipment in the amount of \$7,284.81. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- 5) Training Room Projection System Repairs
- a) Motion to approve repairs to the training room projection system
- Chief Cluchey informed the Trustees that we had a problem with a lightning strike or a power surge. The projection system, security cameras, and a refrigerator all went out the same weekend.
 - Assistant Chief Huneke explained the problems with each of these pieces of equipment. He stated that we have a meeting tomorrow morning with VFIS and will discuss a possible claim.
- 6) Security System Repairs and Upgrade
- a) Motion to approve security system repairs and upgrade
- Assistant Chief Huneke said the security system is banned technology, so Sound Inc. is working on a quote for a new security/camera system. He also talked about electrical issues that seem to be ongoing.

Elburn & Countryside Fire Protection District
Board of Trustees Meeting
09/06/2022

- Chief Cluchey stated that tomorrow afternoon we are meeting with a company that does security on the web. No action is needed at this time, but just informing the Trustees as we may come back and ask for ratification.
- 7) Any other new business matters or consideration of items removed from the consent agenda
- Assistant Chief Huneke informed the Trustees that the EMT class starts tomorrow, and that we have 12 students. He also stated that the next BOF academy process will be starting soon.
- Chief Cluchey informed the Trustees that we received a very nice note from Kaneville Fire thanking us for the 100th anniversary wreath we sent.
- Chief Cluchey also stated that regarding the IPRF Grant for this year, he would like to consider using a group that works with workers' comp cases to clear them sooner. It could help save us time and money on overtime. No action is necessary at this time.
- Trustee Armesy asked what the timing is for air packs. Chief Cluchey said we are there. Chief Cluchey said we are going to have to place an order soon, at least for filters.
- Trustee Anderson asked for an update on the new website. Assistant Chief Huneke informed them that Pam has uploaded a lot of material, but they are dragging their feet because they would like to upload everything at once instead of bits and pieces.

Good of the Organization:

Trustee Armesy said he wanted to thank the organization for the flowers and cards, which was nice to see. He also thanked Chief Cluchey for visiting, and Trustee Reynolds.

At 5:31 pm, M. Anderson made a motion to adjourn. L. Engberg seconded the motion. It was voted on and approved.

Respectfully Submitted,
Merry Morris, Financial Specialist
Elburn & Countryside Fire Protection District