

DISTRICT TRUSTEE MEETING
02/06/2024

DATE: Tuesday, February 6, 2024 4:30 PM
TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC
FROM: Pamela Hall – Office Manager
LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- | | | |
|---|---|--|
| <input type="checkbox"/> President T. Reynolds | <input type="checkbox"/> Secretary L. Engberg | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy | <input type="checkbox"/> Trustee A. Lee | <input type="checkbox"/> Chief M. Huneke |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> Office Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty |

PUBLIC COMMENT

PRESIDENTS REPORT

ATTORNEY REPORT

- 1) Individual Licensure Address
- 2) Public Act 103-0226

STAFF REPORTS

- 1) Chief M. Huneke
 - a) Personnel Matters
- 2) Deputy Chief M. Hanson
 - a) Incident Reporting
- 3) Battalion Chief
 - a) Training & Operations update
 - b) EMS & Safety update
 - c) Support Services update
- 4) Fire Marshal L. Schopp
 - a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items # 1 through # 5

- 1) Approve District Trustee Minutes for January 2nd, 2024
- 2) Approve District Trustee Executive Session Minutes for January 2nd, 2024
- 3) Approve Treasurers Report for January 2024
- 4) Approve the December bills in the amount of \$196,692.79
- 5) Approve Payroll Report for January 2024

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - a) Foreign Fire Insurance expenditure list
 - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

OLD BUSINESS

- 1) Village of Elburn Impact Fee approval
- 2) Basic Operations Firefighter Academy Update
- 3) Financial Institution Update
- 4) Tower Ladder Update
- 5) Video Production Update
- 6) Any old business matters

NEW BUSINESS

- 1) Investment Accounts Presentation
- 2) Investment Accounts
 - a) Motion to transfer funds to new Schwab investment accounts
- 7) 2023 Annual Report
 - a) Motion to approve 2023 ECFPD Annual Report
- 8) Tuition reimbursement; FF/PM J. Kuefler
 - a) Motion to approve tuition reimbursement
- 9) Station #4 Lease
 - a) Motion to approve 2024-2025 Station #4 Lease Agreement
- 10) Pension Board Appointment
 - a) Motion to appoint Michael Anderson to the ECFPD Pension Board
- 11) Executive Session Minutes
 - a) Motion to approve or deny release of executive session minutes
- 12) Destruction of tapes of Executive Session Minutes
 - a) Motion to approve or deny the destruction of tapes of executive session minutes more than 18 months old
- 13) Settlement Agreement and General Release between ECFPD & Robert Stevens
 - a) Motion to approve Settlement Agreement and General Release between ECFPD & Robert Stevens
- 14) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

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Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

ADJOURNMENT

RESPECTFULLY SUBMITTED,
PAMELA HALL
OFFICE MANAGER
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT