

**DISTRICT TRUSTEE MEETING**  
**08/13/2024**

**DATE:** Tuesday, August 13<sup>th</sup>, 2024 4:30 PM  
**TO:** TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC  
**FROM:** Pamela Hall – Office Manager  
**LOCATION:** Station #1, 200 East Route 38, Elburn, IL 60119

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

<input type="checkbox"/> President T. Reynolds	<input type="checkbox"/> Secretary L. Engberg	<input type="checkbox"/> Treasurer M. Anderson
<input type="checkbox"/> Trustee J. Armesy	<input type="checkbox"/> Trustee A. Lee	<input type="checkbox"/> Chief M. Huneke
<input type="checkbox"/> Deputy Chief M. Hanson	<input type="checkbox"/> Office Manager P. Hall	<input type="checkbox"/> Attorney S. Flaherty

**PUBLIC COMMENT**

**PUBLIC HEARING**

- 1) Proposed Community Facility-Ladder Truck Project
  - a) Motion to open public hearing
  - b) Public Comment
  - c) Motion to close public hearing

**PRESIDENTS REPORT**

**ATTORNEY REPORT**

**STAFF REPORTS**

- 1) Chief M. Huneke
  - a) Personnel Matters
- 2) Deputy Chief M. Hanson
  - a) Incident Reporting
- 3) Battalion Chief
  - a) Training & Operations update
  - b) EMS & Safety update
  - c) Support Services update
- 4) Fire Marshal L. Schopp
  - a) Fire Prevention Bureau
    - i. Project Status (Plan Reviews, Inspections, Etc.)

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ii. Public Education (Classes, Special Events, Etc.)

**CONSENT AGENDA**

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 5

- 1) Approve District Trustee Minutes for July 9<sup>th</sup>, 2024
- 2) Approve District Trustee Executive Session Meeting Minutes for July 9<sup>th</sup>, 2024
- 3) Approve Treasurers Report for July 2024
- 4) Approve the July bills in the amount of \$365,165.15
- 5) Approve Payroll Report for July 2024

**COMMITTEE REPORTS**

- 1) Foreign Fire Insurance Board Report
  - a) Foreign Fire Insurance expenditure list
    - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

**OLD BUSINESS**

- 1) Sawyer Falduto Asset Management Quarterly Report
  - a) Motion to approve Sawyer Falduto Asset Management quarterly report
- 2) Staff Vehicle purchase approval; Battalion Chief & Utility Trucks
  - a) Motion to approve the purchase of two staff vehicles in the amount of \$99,456.00
- 3) Kaneland CUSD 302 and Kaneville Fire Department Update
- 4) Sugar Grove Annexation
- 5) Any old business matters

**NEW BUSINESS**

- 1) AES IP Equipment Agreement
  - a) Motion to approve AES IP Equipment Agreement with Becklar LLC
- 2) American Eagle Bank Certificates of Deposit renewals
  - a) Motion to approve a 6 month CD in the amount of \$250,000.00 with American Eagle Bank
  - b) Motion to approve a 12 month CD in the amount of \$250,000.00 with American Eagle Bank
- 3) IAFFPD Conference
  - a) Motion to approve attendance at the IAFFPD Conference from September 15<sup>th</sup> - 18<sup>th</sup>, 2024
- 4) Fire Chief Summit
  - a) Motion to approve attendance at the Fire Chiefs Summit - January 2025
- 5) Any other new business matters or consideration of items removed from the consent agenda

**EXECUTIVE SESSION**

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to

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discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

**GOOD OF THE ORGANIZATION**

**ADJOURNMENT**

RESPECTFULLY SUBMITTED,  
PAMELA HALL  
OFFICE MANAGER  
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT