

**DISTRICT TRUSTEE MEETING**

**10/08/2024**

**DATE:** Tuesday, October 8<sup>th</sup>, 2024 4:30 PM  
**TO:** TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC  
**FROM:** Pamela Hall – Office Manager  
**LOCATION:** Station #1, 200 East Route 38, Elburn, IL 60119

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> President T. Reynolds  | <input type="checkbox"/> Secretary L. Engberg   | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy      | <input type="checkbox"/> Trustee A. Lee         | <input type="checkbox"/> Chief M. Huneke       |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> Office Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty  |

**PUBLIC COMMENT**

**PRESIDENTS REPORT**

**ATTORNEY REPORT**

**STAFF REPORTS**

- 1) Chief M. Huneke
  - a) Personnel Matters
- 2) Deputy Chief M. Hanson
  - a) Incident Reporting
- 3) Battalion Chief
  - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
  - a) Fire Prevention Bureau
    - i. Project Status (Plan Reviews, Inspections, Etc.)
    - ii. Public Education (Classes, Special Events, Etc.)

**CONSENT AGENDA**

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 4

- 1) Approve District Trustee Minutes for September 10<sup>th</sup>, 2024
- 2) Approve Treasurers Report for September 2024

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- 3) Approve the September bills in the amount of \$
- 4) Approve Payroll Report for September 2024

**COMMITTEE REPORTS**

- 1) Foreign Fire Insurance Board Report
  - a) Foreign Fire Insurance expenditure list
    - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

**OLD BUSINESS**

- 1) Kaneland CUSD 302 and Kaneville Fire Department Update
- 2) Sugar Grove Annexation
- 3) LaFox Development Update
- 4) Any old business matters

**NEW BUSINESS**

- 1) Lauterbach & Amen Annual Audit Report
  - a) Motion to approve the annual audit report
- 2) Property, Casualty, Auto, and Professional Insurance plus Bond Proposals and Options
  - a) Motion to approve Property & Casualty Insurance
- 3) Capital Asset Policy #219 update
  - a) Motion to approve updated ECFPD Capital Asset Policy #219
- 4) Pension Levy Funds
  - a) Motion to approve the release of FY 2024 – 2025 levy funds to the ECFPD Pension Fund in the amount of \$958,958.15
- 5) 2023 Ford F550 Medic with Stryker Power Load System
  - a) Motion to approve the purchase of 2023 Ford F550 Medic with Stryker Power Load System in the amount of \$360,073.00
- 6) VO2 Max Evaluation Equipment
  - a) Motion to approve the purchase of VO2 Max Evaluation Equipment in the amount of \$6,825.00
- 7) Concrete Work; Station #1 and #2
  - a) Motion to approve concrete work at Station #1.
  - b) Motion to approve the concrete work at Station #2.
- 8) Ambulance Billing; EMS|MC
  - a) Motion to approve hiring Sikich to reconcile ambulance billing.
- 9) Any other new business matters or consideration of items removed from the consent agenda

**EXECUTIVE SESSION**

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

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Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

**GOOD OF THE ORGANIZATION**

**ADJOURNMENT**

RESPECTFULLY SUBMITTED,  
PAMELA HALL  
OFFICE MANAGER  
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT