

**Elburn and Countryside Fire Protection District  
Board of Fire Commissioner's Special Meeting  
02-28-2024**

Date: Wednesday, February 28<sup>th</sup>, 2024

Chairman C. Thomas called the meeting to order at 5:00 pm with the following people in attendance.

In attendance:

C. Thomas    P. Panagakis    S. Herra            M. Huneke    M. Hanson    P. Hall            C. Spitzcock

Public Comment:

- None

Attorney Report:

- Not present

Staff Reports:

- 1) Chief M. Huneke
  - No report
  
- 2) Deputy Chief M. Hanson
  - No report
  
- 3) Office Manager P. Hall
  - No report

Consent Agenda:

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items # 1 through # 2

- 1) Approve the meeting minutes from January 10<sup>th</sup>, 2024
- 2) Approve the special meeting minutes from February 10<sup>th</sup>, 2024
  - i. Approve the special meeting minutes to conduct Lieutenant interviews from February 10<sup>th</sup>, 2024
  - i. Approve the special meeting executive session minutes to conduct Lieutenant interviews from February 10<sup>th</sup>, 2024

S. Herra made a motion to approve consent agenda items # 1 through # 2. P. Panagakis seconded the motion. It was voted on and approved.

Old Business:

- None presented

New Business:

- 1) Promotional Eligibility List
  - a) Motion to approve the Promotional Eligibility List

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- Chief M. Huneke presented the Promotional Eligibility List to the Board of Fire Commissioners to review. A copy has been placed on file. He noted that the list was posted on February 23<sup>rd</sup>, 2024 as approved for the projected timeline for the eligibility and testing process.

C. Thomas made a motion to approve the Promotional Eligibility List as presented. P. Panagakis seconded the motion. It was voted on and approved.

a) Motion to approve the Conditional Final Eligibility List

- Chief M. Huneke presented the Conditional Final Eligibility List to the Board of Fire Commissioners to review. A copy has been placed on file. He noted that the list will be posted and go into effect on March 4<sup>th</sup>, 2024.
- Chief M. Huneke noted that the one candidate eligible for veterans points declined to use them.

C. Thomas made a motion to approve the Conditional Final Eligibility List as presented. S. Herra seconded the motion. It was voted on and approved.

2) Conditional Offer of Employment for a Firefighter/Paramedic

a) Motion to approve conditional offer of employment for a Firefighter/Paramedic with Board of Trustees approval

- Chief M. Huneke informed the Board of Fire Commissioners that there is a Firefighter/Paramedic position open. He requested the Fire Commissioners approve a conditional offer of employment to the next candidate on the list, subject to the Board of Trustees approval.

S. Herra made a motion to approve conditional offer of employment for a Firefighter/Paramedic with Board of Trustees approval. C. Thomas seconded the motion. It was voted on and approved.

C. Thomas made a motion to adjourn the meeting at 5:04 pm S. Herra seconded the motion. It was voted on and approved.

Respectfully Submitted,  
Pamela C. Hall  
Office Manager  
Elburn & Countryside Fire Protection District