

**DISTRICT TRUSTEE MEETING**  
**03/11/2025**

**DATE:** Tuesday, March 11<sup>th</sup>, 2025 4:30 PM  
**TO:** TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC  
**FROM:** Pamela Hall, Office Manager  
**LOCATION:** Station #1, 200 East Route 38, Elburn, IL 60119

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

<input type="checkbox"/> President T. Reynolds	<input type="checkbox"/> Secretary L. Engberg	<input type="checkbox"/> Treasurer M. Anderson
<input type="checkbox"/> Trustee J. Armesy	<input type="checkbox"/> Trustee A. Lee	<input type="checkbox"/> Chief M. Huneke
<input type="checkbox"/> Deputy Chief M. Hanson	<input type="checkbox"/> Office Manager P. Hall	<input type="checkbox"/> Attorney S. Flaherty

**PUBLIC COMMENT**

**PRESIDENTS REPORT**

**ATTORNEY REPORT**

**STAFF REPORTS**

- 1) Chief M. Huneke
  - a) Personnel Matters
- 2) Deputy Chief M. Hanson
  - a) Incident Reporting
- 3) Battalion Chief
  - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
  - a) Fire Prevention Bureau
    - i. Project Status (Plan Reviews, Inspections, Etc.)
    - ii. Public Education (Classes, Special Events, Etc.)

**CONSENT AGENDA**

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #5

**DISTRICT TRUSTEE MEETING**

**03/11/2025**

- 1) Approve District Trustee Minutes for February 11<sup>th</sup>, 2025
- 2) Approve District Trustee Executive Session Minutes for February 11<sup>th</sup>, 2025
- 3) Approve Treasurers Report for February 2025
- 4) Approve the February bills in the amount of \$388,736.01
- 5) Approve Payroll Report for February 2025

**COMMITTEE REPORTS**

- 1) Foreign Fire Insurance Board Report
  - a) Foreign Fire Insurance expenditure list
    - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

**OLD BUSINESS**

- 1) Kaneland CUSD 302 and Kaneville Fire Department Update
- 2) Sugar Grove Annexation
- 3) LaFox Development Update
- 4) EMS/MC Billing Update
- 5) Any old business matters

**NEW BUSINESS**

- 1) ECFPD Pension Board Appointment
  - a) Motion to appoint a trustee to the ECFPD Pension Board
- 2) OMA & FOIA Officer; Annual compliance
  - a) Motion to appoint an OMA & FOIA Officer
- 3) 2025-2026 ECFPD Board of Trustees Meeting Dates
  - a) Motion to approve the 2025-2026 ECFPD Board of Trustees Meeting Dates
- 4) IPRF Workers Compensation Renewal
  - a) Motion to approve the workers compensation renewal with IPRF in the amount of \$290,238.00
- 5) Surplus Equipment
  - a) Motion to approve the sale of &/or the disposal of surplus equipment
- 6) 2025-2026 Chassis on a remounted Medtec Conversion
  - a) Motion to approve the ambulance remount order with Foster Coach in the amount of \$223,664.00
- 7) ECFPD Softball Tournament & Pancake Breakfast Fundraiser; June 21<sup>st</sup>, 2025
- 8) Run for Tomorrow 5K Fundraiser; September 14<sup>th</sup>, 2025
- 9) Badge Wall & Service Plaques
- 10) Any other new business matters or consideration of items removed from the consent agenda

**EXECUTIVE SESSION**

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

**DISTRICT TRUSTEE MEETING**  
**03/11/2025**

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

**GOOD OF THE ORGANIZATION**

**ADJOURNMENT**

RESPECTFULLY SUBMITTED,  
PAMELA HALL  
OFFICE MANAGER  
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT