

DISTRICT TRUSTEE MEETING
04/08/2025

DATE: April 8th, 2025
TO: President & Trustees
FROM: Maggie Walsh, Data Specialist

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	J. Armesy	M. Anderson	A. Lee	M. Huneke	S. Flaherty
D. Czaruk	M. Walsh	J. Miller	E. Lavin			

Chief M. Huneke led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- No Comment

President's Report:

- Trustee T. Reynolds congratulated Trustee M. Anderson for his recent award on achieving 100% compliance for Backflow Prevention and Cross Connection with the City of Geneva.

Attorney Report:

- Attorney S. Flaherty stated that none of the signification pension bills made it out of the initial session and the bill that would lower the minimum age for hiring full-time firefighters stalled. There are two proposed bills of note that he will keep the Board apprised of as they make their way through legislation:
 - HB 2590, which would allow for 6 weeks of paid leave for fathers after the birth of a child
 - A bill that would allow for the billing of congregate care facilities for lift assists over a certain number was amended.

Chief M. Huneke Comments:

a) Personnel Matters

- Chief M. Huneke would like the minutes to reflect his absence at the March 11, 2025 Board of Trustees meeting was due to being on bereavement leave.
- Chief M. Huneke shared that he completed his Master's Degree Program on Sunday. He expressed his appreciation to the Board for their support through this process.
- He also provided an update to the group on the status of the Ladder Truck. The final price of the truck was provided by the supplier today and came in as expected. The current delivery estimate is October but he anticipates that it will likely be after the start of the 2026.
- The new phone system has been installed and while there are some issues still being worked through, overall it has been successful. Chief M. Huneke thanks Battalion Chief T. Hall for his work on this project.
- Chief M. Huneke stated that the new Battalion and Utility Vehicles along with the Station 1 lighting projects have been completed. He invited the Board to view them upon completion of the meeting.
- He also provided an update on the communications with EMSMC regarding resident Erin Murphy. Ms. Murphy has been provided with a dedicated customer service representative at EMSMC to contact during her appeals process with her insurance company. It has been determined that any dispute over the amount of her ambulance bill is due to the coverage her insurance company provides and is not due to coding on EMSMC or ECFPD's part.

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- As part of the conversation around ambulance billing, a discussion was had about allowing patients to negotiate partial payment versus going to collections. The Board will review and this will be placed on next month's Board of Trustees agenda for further discussion and to potentially make final determination.
- Chief M. Huneke shared that the State of the Department meeting will be held at Station One on April 15th at 8am. It is anticipated that the meeting will conclude before noon. All Board members are invited to attend.

b) Incident Reporting

- Chief M. Huneke reviewed the incident report with the Board of Trustees. A copy has been placed on file.

Battalion Chiefs Comments:

a) Support Services

- Chief M. Huneke stated that Deputy Chief M. Hanson and Battalion Chief T. Hall are currently at FDIC.
- FF/PM J. Miller provided the Board of Trustees with a presentation on the District's Fire Sign Program, outlining the significant progress planned for this upcoming Spring and Summer. Trustee T. Reynolds requested that a fire sign be placed at an address near 47 and 88 as there has been some confusion over which jurisdiction it falls within. As it is within ECFPD boundaries, FF/PM J. Miller will coordinate its installation in the coming days.

b) Training & Operations

- Battalion Chief D. Czaruk invited the Board of Trustees to attend the BOF Academy Graduation on May 9, 2025.
- He shared that the Leadership Development Program is in progress and will include two live fire days this year.
- He also stated that monthly trainings continue to include our mutual aid partners. This has been well-received and beneficial for all involved.

c) EMS & Safety updates

- No comment.

Fire Marshal Comments:

a) Community Risk Reduction (CRR) Bureau

- i. Project Status (Plan Reviews, Inspections, Etc.)
- ii. Public Education (Classes, Special Events, Etc.)
- Chief M. Huneke reviewed the Fire Prevention Bureau report with the Board of Trustees. A copy has been placed on file.

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #5

- 1) Approve District Trustee Minutes for March 11th, 2025
- 2) Approve District Trustee Executive Session Minutes for March 11th, 2025
- 3) Approve Treasurers Report for March 2025
- 4) Approve the March bills in the amount of \$489,319.38
- 5) Approve Payroll Report for March 2025

M. Anderson made a motion to approve consent agenda items #1 through #5. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

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5 Ayes
0 Nays
0 Absent

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - No Report
- 2) Pension Board Report
 - No Report

OLD BUSINESS

- 1) Kaneland CUSD 302 and Kaneville Fire Department Update
- 2) Sugar Grove Annexation
- 3) LaFox Development Update
 - There have been no updates on Kaneland CUSD 302, the Sugar Grove Annexation or the LaFox Development. Chief M. Huneke will be contacting all newly elected officials in the areas to introduce himself and the ECFPD to begin to establish relationships.
- 4) EMS/MC Billing Update
 - No Report
- 5) Any old business matters
 - Chief M. Huneke notified the Board that he and Deputy Chief M. Hanson have been working with the Village of Elburn to plan for Elburn Days. The planning meetings have been going well and they are confident that they will be well-prepared for the event.

NEW BUSINESS

- 1) 2025-2026 ECFPD Tentative Budget Review
 - A draft copy of the 2025-2026 ECFPD was provided to the Board of Trustees for their review.
- 2) Station #1 Furniture & Wall Art
 - a) Motion to ratify the purchase of furniture and wall art in the amount of \$9,952.49
 - Chief M. Huneke presented the Board of Trustees with copies of proposed artwork for the entryways of all three stations and furniture for the conference room at Station 1. He explained that it is desire to create a space that reflects the pride and professionalism that the department is known for and feels that the updated artwork and conference room will achieve that. Trustee A. Lee inquired if bids had been obtained from multiple sources. Chief M. Huneke explained that the involved parties had and determined that continuing their partnership with Banner Up Signs was best. Trustee J. Armesy requested that the project be postponed until the start of the new fiscal year. The agenda item will be placed on next month's agenda for discussion and approval.
- 3) Old Second Bank Loan – Ladder Truck
 - Chief M. Huneke provided the Board of Trustees with copies of proposed loan terms with Old Second Bank for the Ladder Truck. This documentation is for advisory purposes only. Trustee J. Armesy advised that he would like to see proposals from other banks. Chief M. Huneke agreed to look at alternative options and would present to the Board at a later date.

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- 4) Any other new business matters or consideration of items removed from the consent agenda
- None Presented

EXECUTIVE SESSION

At 5:34 pm, Data Specialist M. Walsh called an executive session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

At 5:34 pm, a motion to go into executive session was made by A. Lee. J. Armesy seconded the motion. It was voted on an approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

At 6:01 pm, the executive session ended with a motion made by M. Anderson. L. Engberg seconded the motion. It was voted on an approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

Action taken after executive session:

- 1) One Digital HR Employment Job Descriptions
- a) Motion to approve updated job descriptions
- J. Armesy made a motion to approve the One Digital HR Employment Job Descriptions. A. Lee seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 2) FY 2025-2026 Total Compensation Report Review
- a) Motion to approve the FY 2025-2056 Total Compensation Report
- Chief M. Huneke provided the Board of Trustees with a copy of the 2025-2026 Total Compensation Report. M. Anderson made a motion to approve the 2025-2026 Total Compensation Report. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

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Good of the Organization:

- Trustee T. Reynolds stated that he, along with other members of the Board, will be speaking with Chief M. Huneke and Deputy Chief M. Hanson about the future of the Fire Marshal position over the next few months.

At 6:10 pm, J. Armesy made a motion to adjourn the meeting. M. Anderson seconded the motion. The meeting was adjourned by unanimous consent.

Respectfully Submitted,
Maggie Walsh, Data Specialist
Elburn & Countryside Fire Protection District