

**DISTRICT TRUSTEE MEETING**  
**07/08/2025**

**DATE:** Tuesday, July 8, 2025 **TIME:** 4:30 PM  
**TO:** TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC  
**FROM:** Pamela Hall, HR Operations Manager  
**LOCATION:** Station #1, 200 East Route 38, Elburn, IL 60119

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> President T. Reynolds  | <input type="checkbox"/> Secretary L. Engberg          | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy      | <input type="checkbox"/> Trustee A. Lee                | <input type="checkbox"/> Chief M. Huneke       |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> HR Operations Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty  |

**PUBLIC COMMENT**

**PRESIDENTS REPORT**

**ATTORNEY REPORT**

**STAFF REPORTS**

- 1) Chief M. Huneke
  - a) Personnel Matters
- 2) Deputy Chief M. Hanson
  - a) Incident Reporting
- 3) Battalion Chief
  - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
  - a) Fire Prevention Bureau
    - i. Project Status (Plan Reviews, Inspections, Etc.)
    - ii. Public Education (Classes, Special Events, Etc.)

**CONSENT AGENDA**

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

**DISTRICT TRUSTEE MEETING**  
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Motion to approve consent agenda items #1 through #4

- 1) Approve District Trustee Minutes for June 10<sup>th</sup>, 2025
- 2) Approve Treasurers Report for June 2025
- 3) Approve the June bills in the amount of \$347,628.74
- 4) Approve Payroll Report for June 2025

**COMMITTEE REPORTS**

- 1) Foreign Fire Insurance Board Report
  - a) Foreign Fire Insurance expenditure list
    - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

**OLD BUSINESS**

- 1) Kaneland CUSD 302 and Kaneville Fire Department Update
- 2) Sugar Grove Annexation
- 3) LaFox Development Update
- 4) EMS/MC Billing Update
- 5) Any old business matters

**NEW BUSINESS**

- 1) Ordinance #2025-02; Amending the Fire Prevention Code & Life Safety Code for ECFPD
- 2) Any other new business matters or consideration of items removed from the consent agenda

**EXECUTIVE SESSION**

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

**GOOD OF THE ORGANIZATION**

**ADJOURNMENT**

RESPECTFULLY SUBMITTED,  
PAMELA HALL  
HR OPERATIONS MANAGER  
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT