

DISTRICT TRUSTEE MEETING
10/14/2025

DATE: Tuesday, October 14th, 2025 **TIME:** 4:30 PM
TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC
FROM: Pamela Hall, HR Operations Manager
LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- | | | |
|---|--|--|
| <input type="checkbox"/> President T. Reynolds | <input type="checkbox"/> Secretary L. Engberg | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy | <input type="checkbox"/> Trustee A. Lee | <input type="checkbox"/> Chief M. Huneke |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> HR Operations Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty |

PUBLIC COMMENT

PRESENTATION

- 1) 457B Investment Presentation

PRESIDENTS REPORT

ATTORNEY REPORT

- 1) Review lift assist ordinance proposal

STAFF REPORTS

- 1) Chief M. Huneke
 - a) Personnel Matters
- 2) Deputy Chief M. Hanson
 - a) Incident Reporting
- 3) Battalion Chief
 - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
 - a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)

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CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #5

- 1) Approve District Trustee Minutes for September 9th, 2025
- 2) Approve District Trustee Executive Session Minutes for September 9th, 2025
- 3) Approve Treasurers Report for September 2025
- 4) Approve the July bills in the amount of \$367,126.77
- 5) Approve Payroll Report for September 2025

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - a) Foreign Fire Insurance expenditure list
 - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

OLD BUSINESS

- 1) Sugar Grove Annexation
- 2) LaFox Development Update
- 3) Fire Marshal Succession Plan
- 4) Any old business matters

NEW BUSINESS

- 1) Pension Levy Funds
 - a) Motion to approve the release of FY 2025 – 2026 levy funds to the ECFPD Pension Fund in the amount of \$1,091,150.00
- 2) VFIS Property, Casualty, Auto, and Professional Insurance plus Bond Proposals and Options
 - a) Motion to approve the expense for Property & Casualty Insurance
- 3) Tower Ladder Loan
 - a) Motion to authorize loan agreement for the Tower Ladder truck
 - b) Motion to authorize President Thomas Reynolds and Chief Michael Huneke to enter into loan agreement
- 4) Mid-point & Final Inspection Travel Expenses
 - a) Motion to approve the travel expenses for Tower Ladder Truck inspections
- 5) Worksite Wellness Occupational Health Services, LLC
 - a) Motion to approve agreement with Worksite Wellness Occupational Health Services, LLC
- 6) Fox Mechanical Station 1 Boiler Replacement
 - a) Motion to approve agreement with Fox Mechanical for the replacement of boiler at Station 1
- 7) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

- 1) Motion to go into executive session

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Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

ADJOURNMENT

RESPECTFULLY SUBMITTED,
PAMELA HALL
HR OPERATIONS MANAGER
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT