

Elburn & Countryside Fire Protection District
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DISTRICT TRUSTEE MEETING
09/09/2025

DATE: September 9th, 2025
TO: President & Trustees
FROM: Pamela C. Hall, HR Operations Manager

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	J. Armesy	M. Anderson	A. Lee	M. Hanson	S. Flaherty
P. Hall	T. Hall	E. Daffron				

Battalion Chief T. Hall led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- None

President's Report:

- No report

Attorney Report:

- Attorney S. Flaherty informed the Board of Trustees that his firm is drafting an ordinance based on the new law that goes into effect January 1st, 2026 for lift assists. He noted that the law does not apply to lift assists at private residences.
- A new ordinance will allow charging for non-transport services after the first six calls per calendar year for nursing homes and assisted living facilities.
- The fire department has been utilized as a risk management solution for falls, which has raised liability concerns.
- Discussion was held in regards to the need for careful classification of calls to ensure accurate billing and compliance with protocols.
- Historical data indicates a significant number of non-transport calls, which could impact future billing strategies.

Chief M. Huneke Comments:

a) Personnel Matters

- Deputy Chief M Hanson reminded the Board of Trustees of the Badge Wall Ceremony for the retired and active full-time sworn employees on October 11th, 2025 at 8:00 am. He also reviewed the plans for the open house on the same day beginning at 9:00 am, open to the public. The open house aims to showcase the community services and raise funds for Project Fire Buddies, with personnel available for tours.

Deputy Chief M. Hanson Comments:

b) Incident Reporting

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- Deputy Chief M. Hanson reviewed the incident report with the Board of Trustees. A copy has been placed on file.

Battalion Chiefs Comments:

a) Support Services

- Battalion Chief T. Hall updated the Board of Trustees on station projects and building maintenance issues. He stated that the landscaping work at Station 2 will be completed by the end of the week. Station 4 will have stumps and brush cleaned up, improving its appearance.
- He noted that the LED lighting project is nearing completion, with nearly all bulbs replaced. HVAC quarterly maintenance has begun, with some units requiring repairs and potential replacements. The update to the administrative conference room has been completed successfully.

b) Training & Operations

- No report

c) EMS & Safety updates

- No report

Fire Marshal Comments:

a) Community Risk Reduction (CRR) Bureau

- i. Project Status (Plan Reviews, Inspections, Etc.)
- ii. Public Education (Classes, Special Events, Etc.)
- Deputy Chief M. Hanson reviewed the Fire Prevention Bureau report with the Board of Trustees. A copy has been placed on file.

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #4

- 1) Approve District Trustee Minutes for August 12th, 2025
- 2) Approve Treasurers Report for August 2025
- 3) Approve the July bills in the amount of \$522,643.49
- 4) Approve Payroll Report for August 2025

M. Anderson made a motion to approve consent agenda items #1 through #4. A. Lee seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

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COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - FFI President E. Daffron presented the foreign fire request to the Board of Trustees for approval.
 - A total of \$25,000.00 was approved for various items, including a roof prop and a drywall simulator for training and athletic shoes for personnel.
 - i. Roof Simulator, not to exceed \$16,000.00
 - ii. Athletic Shoe Allowance of \$175.00 per member, not to exceed \$9,000.00

M. Anderson made a motion to approve foreign fire expenditures with the amount not to exceed \$25,000.00. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 2) Pension Board Report
 - No report

OLD BUSINESS

- 1) Kaneland CUSD 302 and Kaneville Fire Department Update
 - No report
- 2) Sugar Grove Annexation
 - Deputy Chief M. Hanson presented photos of the ongoing development.
 - J. Armesy reviewed the photos with everyone noting that significant dirt movement is occurring on Merrill Road and active water flowing into a pit.
- 3) LaFox Development Update
 - Deputy Chief M. Hanson informed the Board of Trustees that the Campton Hills trustees approved the annexation of 962 acres for the LaFox of Campton Hills housing development.
- 4) Any old business matters
 - None

NEW BUSINESS

- 1) Any other new business matters or consideration of items removed from the consent agenda
 - None presented

EXECUTIVE SESSION

At 4:55 pm, Deputy Chief M. Hanson called an executive session pursuant to Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

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At 4:53 pm, a motion to go into executive session was made by M. Anderson. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

At 5:03 pm, the executive session ended with a motion made by L. Engberg. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

Action taken after executive session:

- None

Good of the Organization:

- No comments

At 5:04 pm, A. Lee made a motion to adjourn the meeting. L. Engberg seconded the motion. The meeting was adjourned by unanimous consent.

Respectfully Submitted,
Pamela C. Hall, HR Operations Manager
Elburn & Countryside Fire Protection District