

DISTRICT TRUSTEE MEETING
12/09/2025

DATE: Tuesday, December 9th, 2025 **TIME:** 4:30 PM
TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC
FROM: Pamela Hall, HR Operations Manager
LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- | | | |
|---|--|--|
| <input type="checkbox"/> President T. Reynolds | <input type="checkbox"/> Secretary L. Engberg | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy | <input type="checkbox"/> Trustee A. Lee | <input type="checkbox"/> Chief M. Huneke |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> HR Operations Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty |

PUBLIC COMMENT

PRESIDENTS REPORT

ATTORNEY REPORT

STAFF REPORTS

- 1) Chief M. Huneke
 - a) Personnel Matters
- 2) Deputy Chief M. Hanson
 - a) Incident Reporting
- 3) Battalion Chief
 - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
 - a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items #1 through #5

- 1) Approve District Trustee Minutes for November 18th, 2025
- 2) Approve District Trustee Executive Session Minutes for November 18th, 2025
- 3) Approve Treasurers Report for November 2025
- 4) Approve the November bills in the amount of \$389,765.55
- 5) Approve Payroll Report for November 2025

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - a) Foreign Fire Insurance expenditure list
 - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

OLD BUSINESS

- 1) Sugar Grove Annexation
- 2) LaFox Development Update
- 3) Fire Marshal Succession Plan
- 4) Any old business matters

NEW BUSINESS

- 1) Accident, Health & Personal Injury Policy renewal
 - a) Motion to ratify the renewal of Accident, Health & Personal Injury Policy in the amount of \$17,528.00
- 2) Station #4 landscaping expenses; Property Maintenance Specialist, LLC
 - a) Motion to ratify landscaping expenses in the amount of \$5,214.00
- 3) Employee Appreciation Gifts
 - a) Motion to approve employee appreciation gifts
- 4) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

Elburn & Countryside Fire Protection District
200 East Route 38
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-448-1254

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ADJOURNMENT

RESPECTFULLY SUBMITTED,
PAMELA HALL
HR OPERATIONS MANAGER
ELBURN & COUNTRYSIDE FIRE PROTECTION DISTRICT