

DISTRICT TRUSTEE MEETING
01/13/2026

DATE: Tuesday, January 13th, 2026 **TIME:** 4:30 PM
TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC
FROM: Pamela Hall, HR Operations Manager
LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- | | | |
|---|--|--|
| <input type="checkbox"/> President T. Reynolds | <input type="checkbox"/> Secretary L. Engberg | <input type="checkbox"/> Treasurer M. Anderson |
| <input type="checkbox"/> Trustee J. Armesy | <input type="checkbox"/> Trustee A. Lee | <input type="checkbox"/> Chief M. Huneke |
| <input type="checkbox"/> Deputy Chief M. Hanson | <input type="checkbox"/> HR Operations Manager P. Hall | <input type="checkbox"/> Attorney S. Flaherty |

PUBLIC COMMENT

PRESIDENTS REPORT

ATTORNEY REPORT

STAFF REPORTS

- 1) Chief M. Huneke
 - a) Personnel Matters
- 2) Deputy Chief M. Hanson
 - a) Incident Reporting
- 3) Battalion Chief
 - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
 - a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items #1 through #4

- 1) Approve District Trustee Minutes for December 9th, 2025
- 2) Approve Treasurers Report for December 2025
- 3) Approve the December bills in the amount of \$318,104.44
- 4) Approve Payroll Report for December 2025

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - a) Foreign Fire Insurance expenditure list
 - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

OLD BUSINESS

- 1) Sugar Grove Annexation
- 2) LaFox Development Update
- 3) Fire Marshal Succession Plan
- 4) Any old business matters

NEW BUSINESS

- 1) NIAFPD Annual Conference; February 6-7, 2026
 - a) Motion to approve participation at the NIAFPD Conference including registration fees, travel and lodging expenses
- 2) Surplus equipment; Boat, trailer & rescue alive sled
 - a) Motion to approve the destruction &/or sale of surplus equipment
- 3) Resolution # 2026-R-01; Amending the EMS Fee Schedule
 - a) Motion to approve Resolution #2026-R-01 amending the EMS fee schedule effective February 1, 2026
- 4) Resolution # 2023-R-09; Impact Fees CPI increase
 - a) Motion to increase impact fees effective May 1, 2026
- 5) Resolution # 2026-R-02; Amending Plan Review Fees effective
 - a) Motion to approve Resolution #2026-R-02 amending plan review fees effective February 1, 2026
- 6) Resolution # 2026-R-03; 401a Participation Agreement
 - a) Motion to approve Resolution # 2026-R-03; 401a Participation Agreement
- 7) C. Mulvihill Legal Proceedings; Representative
 - a) Motion to approve Chief Michael Huneke as the corporate representative for the legal proceedings for Christopher Mulvihill
- 8) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including

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hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

ADJOURNMENT

Respectfully submitted,
Pamela C. Hall
HR Operations Manager
Elburn & Countryside Fire Protection District