

DISTRICT TRUSTEE MEETING
02/03/2026

DATE: Tuesday, February 3rd, 2026 **TIME:** 4:30 PM
TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC
FROM: Pamela Hall, HR Operations Manager
LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

<input type="checkbox"/> President T. Reynolds	<input type="checkbox"/> Secretary L. Engberg	<input type="checkbox"/> Treasurer M. Anderson
<input type="checkbox"/> Trustee J. Armesy	<input type="checkbox"/> Trustee A. Lee	<input type="checkbox"/> Chief M. Huneke
<input type="checkbox"/> Deputy Chief M. Hanson	<input type="checkbox"/> HR Operations Manager P. Hall	<input type="checkbox"/> Attorney S. Flaherty

PUBLIC COMMENT

PRESIDENTS REPORT

ATTORNEY REPORT

STAFF REPORTS

- 1) Chief M. Huneke
 - a) Personnel Matters
- 2) Deputy Chief M. Hanson
 - a) Incident Reporting
- 3) Battalion Chief
 - a) Support Services, Training, Operations, EMS & Safety updates
- 4) Fire Marshal L. Schopp
 - a) Fire Prevention Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items #1 through #5

- 1) Approve District Trustee Minutes for January 13th, 2026
- 2) Approve District Trustee Executive Session Minutes for January 13th, 2026
- 3) Approve Treasurers Report for January 2026
- 4) Approve the January bills in the amount of \$409,417.83
- 5) Approve Payroll Report for January 2026

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - a) Foreign Fire Insurance expenditure list
 - i. Motion to approve/ratify Foreign Fire Insurance Expenditures
- 2) Pension Board Report

OLD BUSINESS

- 1) Sugar Grove Annexation
- 2) LaFox Development Update
- 3) Fire Marshal Program Manager position
- 4) Discussion on FM 115 Retirement Policy
 - a) Motion to Approve 115 FM Policy direction
- 5) Any old business matters

NEW BUSINESS

- 1) American Eagle Bank Certificates of Deposit renewals
 - a) Motion to approve a 6-month CD in the amount of \$260,246.89 with American Eagle Bank
 - b) Motion to approve a 6-month CD in the amount of \$267,805.06 with American Eagle Bank
- 2) Executive Session Minutes
 - a) Motion to approve or deny release of executive session minutes
- 3) Destruction of tapes of Executive Session Minutes
 - a) Motion to approve or deny the destruction of tapes of executive session minutes more than 18 months old
- 4) 2025 Annual Report
 - a) Motion to approve 2025 ECFPD Annual Report
- 5) Discussion Chief Huneke Contract Renewal 5/1/2026
 - a) Motion to approve Chief Huneke Contract 5/1/2026 – 5/1/2029
- 6) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

- 1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the

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Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

- 2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

ADJOURNMENT

Respectfully submitted,
Pamela C. Hall
HR Operations Manager
Elburn & Countryside Fire Protection District