

Elburn & Countryside Fire Protection District
200 East Route 38
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-448-1254

1

DISTRICT TRUSTEE MEETING
05/12/2026

DATE: May 12th, 2026 **TIME:** 4:30 PM

TO: President & Trustees

FROM: Pamela Hall, HR Operations Manager

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	M. Anderson	A. Lee	J. Armesy	M. Huneke	M. Hanson
P. Hall	S. Flaherty	C. Spitzock	B. Ferguson	E. Daffron	S. Ferris	S. Bicos
J. Zuleger	V. Provenzano	A. Oliver	J. Mauthe	M. Estrella	K. Thompson	A. Poynor
J. Kuefler	J. Konen	P. Stamatopoulos		W. Strom		

Battalion Chief C. Spitzock led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- President T. Reynolds inquired with Mr. Warren Strom if he'd like his appeal to request a modification of fire code to be moved to the beginning of the agenda. Mr. W. Strom agreed.
- Chief M. Huneke presented the Board of Trustees with an executive summary to review regarding Mr. Warren Strom's motion to appeal a fire code modification for the home located at 7N411 Route 47, Elburn, IL. A copy has been placed on file.

J. Armesy made a motion to deny the Headwaters Academy appeal for fire code modification. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- Mr. W. Strom requested the Board of Trustees not oppose a petition to disconnect property to transfer to the Pingree Grove & Countryside Fire Protection District. He stated that the rationale for the transfer includes better alignment with fire protection needs and regulations.
- Attorney S. Flaherty stated that the board requires a formal written request to proceed with consideration of the transfer. Mr. Strom stated that he will present a formal letter requesting disconnection from the Elburn & Countryside Fire Protection District.

President's Report:

- No report

Attorney Report:

- Attorney S. Flaherty provided a legislative report to the Board of Trustees. He reviewed several House and Senate bills.
- Four key bills from the last session were discussed, with two likely to pass, including a proposal to move surplus ambulance funds to other accounts.
- A trustee salary increase bill has passed committee and is expected to progress.

1

DISTRICT TRUSTEE MEETING
05/12/2026

- The fireworks bill appears to be stalled, and pension reform discussions are anticipated to be postponed until after the elections.

Chief M. Huneke Comments:

- a) Personnel Matters
 - None

Deputy Chief M. Hanson Comments:

- a) Incident Reporting
 - Deputy Chief M. Hanson reviewed the incident report with the Board of Trustees. A copy has been placed on file.
- b) Employee Recognition
 - Lieutenant Bryon Ferguson was recognized for his dedication in assisting DeKalb Fire Department during a difficult time.
 - HR Operations Manager Pam Hall was acknowledged for her significant contributions to organizing a fundraiser for FF/PM Zak Martinez, receiving a challenge coin for her efforts.

Battalion Chiefs Comments:

- a) Support Services
- b) Training & Operations
- c) EMS & Safety updates
 - No report

Fire Marshal Comments:

- a) Community Risk Reduction (CRR) Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)
 - Chief M. Huneke reviewed the CRR Bureau report with the Board of Trustees. A copy has been placed on file.

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #4

- 1) Approve District Trustee Minutes for April 14th, 2026
- 2) Approve Treasurers Report for April 2026
- 3) Approve the April bills in the amount of \$419,758.60
- 4) Approve Payroll Report for April 2026

L. Engberg made a motion to approve consent agenda items #1 through #4. A. Lee seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

DISTRICT TRUSTEE MEETING
05/12/2026

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - FFI President E. Daffron presented the foreign fire request to the Board of Trustees for approval.
 - A total of \$12,700.00 was approved for several expenditures, including conversion kits for Blackstone griddles, workout bands, and decontamination body wash, totaling \$12,700.
 - i. Gas Grill Conversion Kits, not to exceed \$300.00
 - ii. Workout Bands, not to exceed \$250.00
 - iii. Decon Bodywash, not to exceed \$250.00
 - iv. Two sets of Auto Cribbing, not to exceed \$7,400.00
 - v. Two Training Porta-Tanks, not to exceed \$4,500.00

A. Lee made a motion to approve foreign fire expenditures with the amount not to exceed \$12,700.00. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 2) Pension Board Report
 - Chief M. Huneke informed that Board of Trustees that the pension board ruled to divest the pension for Greg Algrim due to his felony conviction, allowing for a quicker reimbursement process of approximately \$17,000 to the district.

OLD BUSINESS

- 1) Sugar Grove Annexation
 - No update
- 2) LaFox Development Update
 - Chief M. Huneke stated that a letter was sent to Schodeen last month in regards to the property donation, but no response has been received yet.
- 3) Headwaters Academy appeal for fire code modification
 - a) Motion to approve or deny Headwaters Academy appeal for fire code modification
 - Agenda item addressed in public comment.
- 4) Any old business matters
 - None

NEW BUSINESS

- 1) Fire District's Appointee to ECFPD Board of Fire Commissioners
 - a) Motion to reappoint Fire Commissioner Peter Panagakis
 - Chief M. Huneke noted that Fire Commissioner P. Panagakis term is up for reappointment and he has agreed to stay on as a commissioner.

M. Anderson made a motion to reappoint Fire Commissioner Peter Panagakis. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

DISTRICT TRUSTEE MEETING
05/12/2026

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 2) Part-time Employee Wage Adjustments for Fiscal Year 2026-2027
- a) Motion to approve part-time employee wages for FY 2026-2027
- Chief M. Huneke presented the Board of Trustees with the new part-time employee hourly rates for the new fiscal year. Rates effective as of May 1st, 2026. A copy has been placed on file.

Tier	Qualifications	FY 26/27 Hourly Rate
APT or SPT Tier 1	FAE/FAO & Paramedic	\$21.50
APT or SPT Tier 2	FAE/FAO & EMT-B	\$21.00
APT or SPT Tier 3	FF/EMT-B	\$19.50
APT or SPT Tier 4	Recruit	\$15.00

M. Anderson made a motion to approve part-time employee wages for FY 2026-2027. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 3) 2026-2027 ECFPD Tentative Budget
- a) Motion to approve the 2026-2027 ECFPD Tentative Budget
- Chief M. Huneke presented the 2026-2027 ECFPD Tentative Budget to the Board of Trustees for their review. A copy has been placed on file.
 - Chief M. Huneke noted that the public notice was publicized on May 4th noting the public hearing to be held at the June 9th, 2026 meeting.

L. Engberg made a motion to approve the 2026-2027 ECFPD Tentative Budget. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 4) Any other new business matters or consideration of items removed from the consent agenda
- None

Good of the Organization:

- Trustee Lee L. submitted a resignation letter, which was accepted with regret, and the process to fill the position will begin after his departure on May 31st, 2026. The minutes reflect the resignation, and formal actions will be taken at the next meeting.

DISTRICT TRUSTEE MEETING
05/12/2026

- A swearing-in ceremony for Jeremiah O'Brien will take place after the trustees meeting at 6:00 pm, and a walkout ceremony for Fire Marshal Lisa Schopp is scheduled for Friday, May 15th, 2026 from 11:00 am to 1:00 pm.
- The BOF graduation is set for next Tuesday, May 19th, 2026 at 5:00 pm, followed by the State of the Department meeting on Wednesday, May 20th, 2026 at 8:00 am.

At 4:57 pm, A. Lee made a motion to adjourn the meeting. M. Anderson seconded the motion. The meeting was adjourned by unanimous consent.

Respectfully Submitted,
Pamela C. Hall, HR Operations Manager
Elburn & Countryside Fire Protection District