

Elburn & Countryside Fire Protection District
200 East Route 38
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-448-1254

1

DISTRICT TRUSTEE MEETING
06/09/2026

DATE: June 9th, 2026 **TIME:** 4:30 PM

TO: President & Trustees

FROM: Pamela Hall, HR Operations Manager

Trustee T. Reynolds called the Trustee Meeting to order at 4:30 pm with the following persons in attendance:

T. Reynolds	L. Engberg	M. Anderson	J. Armesy	P. Panagakis	M. Huneke	M. Hanson
P. Hall	S. Flaherty	T. Hall	R. West	E. Daffron	E. Reynolds	A. Panagakis
M. Panagakis	G. Panagakis					

Battalion Chief T. Hall led the Board of Trustees in the Pledge of Allegiance.

Public Comment:

- None

Final Annual Budget & Appropriation Ordinance #2026-04:

M. Anderson made a motion to open the Public Hearing for the Fiscal Year 2026-2027 Final Budget & Appropriation Ordinance # 2026-04. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

- Trustee Reynolds opened the public hearing.
- Trustee Reynolds called for any public comment. No comments were made.

M. Anderson closed the Public Hearing for the Fiscal Year 2026-2027 Final Budget & Appropriation Ordinance # 2026-04. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

M. Anderson made a motion to approve Final Annual Budget & Appropriation Ordinance # 2026-04. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

4 Ayes
0 Nays
1 Absent

President's Report:

- 1) Fire District Trustee resignation and replacement
 - a) Motion to accept the resignation of Trustee Alan Lee effective May 31, 2026

1

DISTRICT TRUSTEE MEETING
06/09/2026

- Trustee Reynolds stated that Trustee Alan Lee presented a letter of resignation at the end of the last board meeting.

J. Armesy made a motion to accept the resignation of Trustee Alan Lee, effective May 31, 2026. M. Anderson seconded the motion. It was voted on and approved.

b) Motion to appoint Peter Panagakis as a Trustee

- Trustee Reynolds stated that Peter Panagakis presented him with a letter of resignation as a commissioner for the Elburn & Countryside Fire Protection District on June 8th, 2026. A copy has been placed on file.

L. Engberg made a motion to appoint Peter Panagakis as a Trustee. M. Anderson seconded the motion. It was voted on and approved.

- The Board of Trustees appointed Peter Panagakis as a new trustee and he was sworn in during the meeting.

Attorney Report:

- Attorney S. Flaherty provided a legislative report to the Board of Trustees. He reviewed several bills.
- Senate Bill 2102 now requires the county clerk to accept budgets electronically, eliminating the need for physical filing in Geneva.
- Audit requirements have changed, affecting smaller districts with less than \$1.4 million in revenue, though this will not impact this district.
- Senate Bill 3517 will change EMS billing practices starting in the fall: A single rate will be set and given to the Illinois Department of Public Health by October. This rate will apply to all private payers. Balance billing will become an "old archaic term," as private payers will pay more upfront.
- A bill allowing a one-time transfer of funds from the ambulance fund to other funds was highlighted as beneficial.

Chief M. Huneke Comments:

Not present

a) Personnel Matters

- None

Deputy Chief M. Hanson Comments:

a) Incident Reporting

- Deputy Chief M. Hanson reviewed the incident report with the Board of Trustees. A copy has been placed on file.

Battalion Chiefs Comments:

a) Support Services

b) Training & Operations

c) EMS & Safety updates

- Battalion Chief T. Hall stated that the district will be submitting an insurance claim for the broken glass in the stairwell at Station One.

DISTRICT TRUSTEE MEETING
06/09/2026

Fire Marshal Comments:

- a) Community Risk Reduction (CRR) Bureau
 - i. Project Status (Plan Reviews, Inspections, Etc.)
 - ii. Public Education (Classes, Special Events, Etc.)
- Deputy Chief M. Hanson reviewed the CRR Bureau report with the Board of Trustees. A copy has been placed on file. The new fire prevention bureau report format was introduced.
- He also noted that the district is working with the Village of Elburn on fire hydrant maintenance records to support the ISO rating.

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

Motion to approve consent agenda items #1 through #4

- 1) Approve District Trustee Minutes for April 14th, 2026
- 2) Approve Treasurers Report for April 2026
- 3) Approve the April bills in the amount of \$419,758.60
- 4) Approve Payroll Report for April 2026

J. Armesy made a motion to approve consent agenda items #1 through #4. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

COMMITTEE REPORTS

- 1) Foreign Fire Insurance Board Report
 - FFI President E. Daffron informed the Board of Trustees that the Foreign Fire Insurance Board will hold a special meeting on June 10, 2026, to discuss a proposal for wellness rooms at all three stations.
 - FFI President E. Daffron stated that the proposed wellness room includes a sauna, cold plunge, massage chair, and red light therapy. The full proposal will be presented to the Board of Trustees at their next meeting.
 - Deputy Chief M. Hanson stated that the data supporting saunas for carcinogen removal is not fully validated, but the overall wellness concept is gaining support.
 - The Foreign Fire Insurance Board is looking to fund the project for all three stations; an alternative of phasing in one station per year will be discussed. Deputy Chief M. Hanson noted that a key condition is that equipment must not alter the building structure and must be properly maintained, or it will be removed.
- 2) Pension Board Report
 - No report

OLD BUSINESS

- 1) Sugar Grove Annexation
 - Trustee J. Armesy stated that the property behind the recently demolished training house has not been planted with crops this year, suggesting potential future development.

DISTRICT TRUSTEE MEETING
06/09/2026

- 2) LaFox Development Update
 - Deputy Chief M. Hanson stated that Chief M. Huneke had been in contact with Campton Hills but is having trouble reaching the right people, as they are no longer there. The village administrator has resigned. He will follow up upon his return from vacation.
- 3) Station #4 Property - Restricted Access
 - Trustee T. Reynolds noted that work is being done in the utility easement on the south side of the Station Four property. The farmer that leases the property reported that access to the field is blocked; the field will likely not be planted this year as it is too late.
- 4) Any old business matters
 - None

NEW BUSINESS

- 1) Fire District's Appointee to ECFPD Board of Fire Commissioners
 - a) Motion to appoint a recommended candidate as a Fire Commissioner
 - Discussion held in executive session.
- 2) Resolution # 2026-R-05; Amending the EMS Fee Schedule
 - a) Motion to approve Resolution #2026-R-05 amending the EMS fee schedule effective July 1st, 2026
 - Deputy Chief M. Hanson presented Resolution #2026-R-05 to the Board of Trustees for consideration and review. A copy has been placed on file.
 - Deputy Chief M. Hanson recommended billing at the GEMT rate for all calls to maximize initial recoupment. This eliminates separate ALS 1, ALS 2, and BLS rates in favor of one flat rate.
 - Collection strategies for residents versus non-residents were discussed, with collections remaining an option.

M. Anderson made a motion to approve Resolution #2026-R-05 amending the EMS fee schedule effective July 1st, 2026.
J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 3) Ordinance #2026-06; Amending the Fire Prevention Code & Life Safety Code for ECFPD
 - a) Motion to approve Ordinance #2026-06; Amending the Fire Prevention Code & Life Safety Code for ECFPD effective July 1st, 2026
 - Deputy Chief M. Hanson presented Ordinance #2026-06 to the Board of Trustees for consideration and review. A copy has been placed on file.
 - Ordinance #2026-06 amends the fire code by reducing the square footage requirement for fire protection systems to zero square feet for all commercial building groups.

DISTRICT TRUSTEE MEETING
06/09/2026

M. Anderson made a motion to approve Ordinance #2026-06; Amending the Fire Prevention Code & Life Safety Code for ECFPD. J. Armesy seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 4) EMS Laryngoscopes
- a) Motion to approve the purchase of EMS laryngoscopes in the amount of \$6,539.00
 - Deputy Chief M. Hanson stated that the EMS committee proposed purchasing two new GlideScope laryngoscopes for the ambulances — a budgeted item. The new equipment is considered significantly better, clearer, more robust, and user-friendly.
 - He noted that additional units will be budgeted for and purchased in future fiscal years for the remaining ambulances and engines.

M. Anderson made a motion to purchase two EMS laryngoscopes in the amount of \$6,539.00. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 5) EMS Management & Consultants (EMS|MC)
- a) Motion to terminate billing contract with EMS Management & Consultants (EMS|MC)
 - Deputy Chief M. Hanson informed the Trustees that the administration would like to terminate the billing contract with EMS Management Consultants (EMSMC) due to dissatisfaction with their service. He stated that notice was already given to EMSMC that the contract would be terminated at the end of August.

J. Armesy made a motion to terminate billing contract with EMS Management & Consultants (EMS|MC) effective August 31, 2026. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays
0 Absent

- 6) Paramedic Services of Illinois (PSI)
- a) Motion to approve billing contract with Paramedic Services of Illinois (PSI)
 - Deputy Chief M. Hanson proposed moving forward with Paramedic Services of Illinois (PSI) for billing and collection beginning on September 1, 2026.

J. Armesy made a motion to approve billing contract with Paramedic Services of Illinois (PSI) effective September 1, 2026. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes
0 Nays

DISTRICT TRUSTEE MEETING
06/09/2026

0 Absent

7) Station #1 Gear Washer replacement

a) Motion to approve gear washer replacement in the amount of \$15,663.25

- Deputy Chief M. Hanson presented a proposal from Battalion Chief T. Hall to replace the gear washer at Station One, partially funded through the VFIS grant for unused premiums. It was noted that the current gear washer has been down for almost eight months and was originally relocated from the old Station One.

M. Anderson made a motion to approve gear washer replacement in the amount of \$15,663.25. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes

0 Nays

0 Absent

8) Any other new business matters or consideration of items removed from the consent agenda

- None

EXECUTIVE SESSION

At 5:06 pm, Deputy Chief M. Hanson called an executive session pursuant to Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

At 5:06 pm, a motion to go into executive session was made by M. Anderson. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes

0 Nays

0 Absent

At 5:18 pm, the executive session ended with a motion made by J. Armesy. M. Anderson seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

5 Ayes

0 Nays

0 Absent

Action taken after executive session:

- 1) Fire District's Appointee to ECFPD Board of Fire Commissioners
 - b) Motion to appoint a recommended candidate as a Fire Commissioner

Elburn & Countryside Fire Protection District
200 East Route 38
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-448-1254

7

DISTRICT TRUSTEE MEETING
06/09/2026

M. Anderson made a motion to appoint Jaclyn Wiora as a Fire Commissioner. L. Engberg seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

<u>4</u>	Ayes
<u>0</u>	Nays
<u>0</u>	Absent
<u>1</u>	Abstain

Good of the Organization:

- No comment

At 5:20 pm, M. Anderson made a motion to adjourn the meeting. P. Panagakis seconded the motion. The meeting was adjourned by unanimous consent.

Respectfully Submitted,
Pamela C. Hall, HR Operations Manager
Elburn & Countryside Fire Protection District

7