**Elburn & Countryside Fire Protection District**
**200 East Route 38**
**Elburn, IL. 60119**
**Office: 630-365-6855 Fax: 630-448-1254**

# DISTRICT TRUSTEE MEETING
# 08/11/2026

**DATE:** Tuesday, August 11th, 2026 **TIME:** 4:30 PM

**TO:** TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC

**FROM:** Pamela Hall, HR Operations Manager

**LOCATION:** Station #1, 200 East Route 38, Elburn, IL 60119

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- ☐ President T. Reynolds
- ☐ Secretary L. Engberg
- ☐ Treasurer M. Anderson
- ☐ Trustee J. Armesy
- ☐ Trustee P. Panagakis
- ☐ Chief M. Huneke
- ☐ Deputy Chief M. Hanson
- ☐ HR Operations Manager P. Hall
- ☐ Attorney S. Flaherty

**PUBLIC COMMENT**

**PRESIDENTS REPORT**

**ATTORNEY REPORT**

**STAFF REPORTS**

1) Chief M. Huneke
   a) Personnel Matters
2) Deputy Chief M. Hanson
   a) Incident Reporting
3) Battalion Chief
   a) Support Services, Training, Operations, EMS & Safety updates
4) Fire Marshal T. Freeman
   a) Fire Prevention Bureau
      i. Project Status (Plan Reviews, Inspections, Etc.)
      ii. Public Education (Classes, Special Events, Etc.)

**CONSENT AGENDA**

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items #1 through #5

1) Approve District Trustee Minutes for July 14th, 2026
2) Approve District Trustee Executive Session Minutes for July 14th, 2026
3) Approve Treasurers Report for July 2026
4) Approve the July bills in the amount of $501,219.87
5) Approve Payroll Report for July 2026

**COMMITTEE REPORTS**

1) Foreign Fire Insurance Board Report
    a) Foreign Fire Insurance expenditure list
        i. Motion to approve/ratify Foreign Fire Insurance Expenditures
2) Pension Board Report

**OLD BUSINESS**

1) Sugar Grove Annexation
2) LaFox Development Update
3) Possible action on property owner disconnection request
4) Any old business matters

**NEW BUSINESS**

1) BS & A Conference-October 5-8, 2026; P. Hall & M. Morris
    a) Motion to approve conference, travel & lodging expenses for BS & A Conference
2) FY 25-26 ECFPD Audit
    a) Motion to approve SIKICH audit preparation services in the amount of S11,044.00
    b) Motion to approve Lauterbach & Amen audit services in the amount of $7,900.00
3) Station Projects
    a) Motion to approve Station #1 projects in the amount of $43,180.00
    b) Motion to approve Station #2 projects in the amount of $6,225.00
    c) Motion to approve Station #1 projects in the amount of $4,431.00
4) Policy #215; Procurement & Fiscal Stewardship
    a) Motion to approve Policy #215; Procurement & Fiscal Stewardship
5) Job Descriptions
6) Executive Leadership Team Manual
7) EMT Class Tuition
8) Any other new business matters or consideration of items removed from the consent agenda

**EXECUTIVE SESSION**

1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the

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Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).
Call the regular meeting back in session.

2) Consideration of any motions resulting from the executive session

**GOOD OF THE ORGANIZATION**

**ADJOURNMENT**

Respectfully submitted,
Pamela C. Hall
HR Operations Manager
Elburn & Countryside Fire Protection District