Elburn & Countryside Fire Protection District
200 East Route 38
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-448-1254

DISTRICT TRUSTEE MEETING
09/08/2026

DATE: Tuesday, September 8th, 2026 **TIME:** 4:30 PM

TO: TRUSTEES, CHIEF OFFICERS, DISTRICT ATTORNEY & GENERAL PUBLIC

FROM: Pamela Hall, HR Operations Manager

LOCATION: Station #1, 200 East Route 38, Elburn, IL 60119

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- ☐ President T. Reynolds
- ☐ Secretary L. Engberg
- ☐ Treasurer M. Anderson
- ☐ Trustee J. Armesy
- ☐ Trustee P. Panagakis
- ☐ Chief M. Huneke
- ☐ Deputy Chief M. Hanson
- ☐ HR Operations Manager P. Hall
- ☐ Attorney S. Flaherty

PUBLIC COMMENT

PRESIDENTS REPORT

ATTORNEY REPORT

STAFF REPORTS

1) Chief M. Huneke
   a) Personnel Matters
2) Deputy Chief M. Hanson
   a) Incident Reporting
3) Battalion Chief
   a) Support Services, Training, Operations, EMS & Safety updates
4) Fire Marshal T. Freeman
   a) Fire Prevention Bureau
      i. Project Status (Plan Reviews, Inspections, Etc.)
      ii. Public Education (Classes, Special Events, Etc.)

CONSENT AGENDA

Consider any motions to remove any item from the consent agenda and place that item under the new business or old business portion of the meeting as appropriate.

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Motion to approve consent agenda items #1 through #5

1) Approve District Trustee Minutes for August 11th, 2026
2) Approve District Trustee Executive Session Minutes for August 11th, 2026
3) Approve Treasurers Report for August 2026
4) Approve the August bills
5) Approve Payroll Report for August 2026
6) Approve Resignation of Commissioner C. Thomas

COMMITTEE REPORTS

1) Foreign Fire Insurance Board Report
    a) Foreign Fire Insurance expenditure list
        i. Motion to approve/ratify Foreign Fire Insurance Expenditures
2) Pension Board Report

OLD BUSINESS

1) Sugar Grove Annexation
2) LaFox Development Update
3) Job Descriptions - Deputy Chief of Administrative and Deputy Chief of Operations
4) Any old business matters

NEW BUSINESS

1) Executive Leadership Team Manual
2) Wildrose Farms 40W603 Hughes Rd. Elburn discussion
3) Settlement Agreement; C. Mulvihill
    a) Motion to approve settlement agreement and release of all claims with Christopher Mulvihill
4) Fire Commissioner
    a) Motion to Appoint a Commissioner
5) CPR Class FVCC
6) Payment on Note for Tower Ladder
    a) Motion to approve additional payment on Tower Ladder loan
7) Transfer Pension Contributions
    a) Motion to approve transfer in the amount of $897,119.00
8) Any other new business matters or consideration of items removed from the consent agenda

EXECUTIVE SESSION

1) Motion to go into executive session

Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation).

Call the regular meeting back in session.

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2) Consideration of any motions resulting from the executive session

GOOD OF THE ORGANIZATION

ADJOURNMENT

Respectfully submitted,
Pamela C. Hall
HR Operations Manager
Elburn & Countryside Fire Protection District