

Elburn & Countryside Fire Protection District
Board of Fire Commissioner's Meeting
SPECIAL MEETING – LIEUTENANT INTERVIEWS
03/16/2022

Date: Wednesday, March 16, 2022 5:00 pm

Chairman Steve Herra called the meeting to order at 5:02 pm with the following people in attendance.

S. Herra P. Panagakis C. Thomas J. Cluchey M. Hanson M. Huneke P. Hall

New Business:

1) Promotion Interview Questions [Pursuant to Section (2)(c)(1)]

a) Motion to approve the Promotion Interview Questions

- Chief J. Cluchey reviewed the interview process with the Board of Fire Commissioners noting that each interview will be approximately 25 minutes long. Chief Cluchey will be the time keeper and the Assistant Chief will alternate reading the interview questions to the candidates allowing the fire commissioners the opportunity to focus on the candidate and scoring.
- Chief J. Cluchey provided the Board of Fire Commissioners with the proposed promotional process interview questions for their review. After reviewing, the Board of Fire Commissioners stated that they had no changes to the interview questions as proposed.

C. Thomas made a motion to approve the Promotion Interview Questions. P. Panagakis seconded the motion. It was voted on and approved with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
0 Absent

2) Promotion Interviews [Pursuant to Section (2)(c)(1)]

Executive Session:

Recordings of the minutes are saved on the server - Administration; 2021-2022 ECFPD District Files; 2021-2022 ECFPD Board of Fire Commissioners; 2021-2022 Meeting Agendas & Minutes; Fire Commissioner's Special Meeting Minutes and Lt. Interviews 03-16-2022

At 5:28 pm, Chairman S. Herra called an executive session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity).

At 5:29 pm, a motion to go into executive session was made by C. Thomas. P. Panagakis seconded the motion with a roll call vote.

Roll Call Vote

3 Ayes
0 Nays
0 Absent

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The Board of Fire Commissioners took a brief break at 5:54 pm to approve the interview questions out of executive session and to prepare for the interviews. The executive session reconvened at 5:58 pm.

At 8:19 pm, the executive session ended with a motion by P. Panagakis. C. Thomas seconded the motion with a roll call vote.

Roll Call Vote

3 Ayes

0 Nays

0 Absent

Action taken after executive session:

- None

C. Thomas made a motion to adjourn the meeting at 8:23 pm. S. Herra seconded the motion. It was voted on and approved.

Respectfully Submitted,
Pamela C. Hall
Office Manager
Elburn & Countryside Fire Protection District